



The Borivli Education Society's

Matushri Pushpaben Vinubhai Valia College of Commerce

NAAC Accredited-Linguistic Minority (Gujarati)

(Affiliated to University of Mumbai) (College Code : 0406)

Address: M.K.School Complex , Factory Lane, Borivali West Mumbai-92 College website : www.mpvvaliacollege.in



COMPUTER
LAB WITH
HIGH-SPEED
INTERNET



EXEMPLARY
EDUCATION AT
REASONABLE
FEES



NEW COLLEGE BUILDING
WITH DIGITAL
CLASSROOMS AND LATEST
INFRASTRUCTURE
FACILITIES



FREE EMPLOYABILITY
TRAINING
PROGRAMME &
CAMPUS
PLACEMENTS



CO-CURRICULAR
ACTIVITIES

● PROGRAMMES OFFERED ●

B.COM
(BACHELOR
OF
COMMERCE)

B.COM
(MANAGEMENT
STUDIES)

B.COM
(BANKING
AND
INSURANCE)

B.COM
(ACCOUNTING
AND
FINANCE)

M.COM
(ADVANCED
ACCOUNTANCY)

M.COM
(BUSINESS
MANAGEMENT)

● PROSPECTUS 2025-2026 ●



MISSION

- To provide holistic development by inculcating values, lifelong learning skill, positive attitude among students and to provide an environment where students are encouraged to express their views and showcase their hidden talents
- To develop a research attitude in students
- Provision of the latest facilities and modern infrastructure at reasonable fees
- Create encouragement among students to pursue higher education
- Motivate students to face competitive exams

VISION

- Strive and aspire to make our college premier institute for higher education, to imbibe leadership, entrepreneurship skill and mould our students to be a responsible citizens of our society.

● **OUR INTRODUCTION** ●

- The Borivli Education Society's Matushri Pushpaben Vinubhai Valia College of Commerce is one of the pioneering educational institutions in Borivali (West), Mumbai, with a legacy of excellence in commerce and management education. The college proudly celebrated its Silver Jubilee in the academic year 2017–2018, and ever since, it has been steadfastly committed to the continuous enhancement of quality education, academic innovation, and overall student development. It stands as one of the 16 educational institutions run by The Borivli Education Society, which has a rich tradition of contributing to the field of education.
- One of the key strengths of the college is its strategic location—situated less than a kilometer from Borivali Railway Station, the lifeline of Mumbai—which ensures easy accessibility for students and faculty alike. The institution is housed in a spacious building complemented by extensive open grounds, providing an ideal academic and extracurricular environment.
- The college's journey began with its affiliation to the University of Mumbai on 16th July 1993, initially offering the B.Com program, which marked its first significant milestone. In 2007, it further expanded its academic portfolio by introducing the M.Com in Accountancy & Business Management. To meet the growing industry demand and empower students with diverse career options, the college introduced self-financed courses in 2011, including Business Management Studies (now the programme Nomenclature is change to B.Com in Management Studies from AY 2024-2025), B.Com in Accounting & Finance, and B.Com in Banking & Insurance.
- In its constant pursuit of quality, the college achieved the ISO 9001-2008 certification in 2016, reflecting its dedication to maintaining internationally recognized quality management standards. This certification was subsequently upgraded to ISO 9001-2015 in 2018, and the college successfully underwent recertification in April 2019. Furthermore, the institution has been granted Linguistic Minority (Gujarati) status, emphasizing its commitment to preserving cultural and linguistic heritage.
- The college's academic excellence was further validated when it received a 'B' Grade NAAC Accreditation in November 2022, reinforcing its reputation as a center of higher learning.
- The primary aim of the institution is not only to impart commerce and management knowledge but also to nurture young minds to confront the challenges of a competitive global environment. A strong emphasis is placed on recruiting competent and highly qualified faculty with significant academic and industry experience. Alongside academics, the college actively promotes holistic development through extracurricular activities, industry interactions, seminars, workshops, and skill development programs.

With a focus on quality education, continuous infrastructure development, and committed faculty, The Borivli Education Society's Matushri Pushpaben Vinubhai Valia College of Commerce strives to empower its students to emerge as competent professionals, socially responsible citizens, and lifelong learners.

1) ADMISSION:

Under-Graduation Courses like Bachelor of Commerce (B.Com), Bachelor of Commerce (Management Studies), Bachelor of Commerce (Banking and Insurance) and Bachelor of Commerce (Accountancy & Finance) and Post Graduation like MCOM (Advanced Accountancy) and MCOM (Business Management)

Admission to the courses offered by the College is subject to the rules of the University of Mumbai which may be revised from time to time and hence will be announced at the commencement of the first semester.

Candidates from other colleges affiliated to the University of Mumbai seeking admission must produce a Transfer Certificate from the college last attended.

Transgender students are also eligible for open admission to the courses offered by the college as per the University Circular.

A student who wants to leave the college in the middle of the academic year must inform the Principal in writing about his/her intention to do so, on or before the last working day of the first term, failing which, he/she would be liable to pay fees for the second term.

2) SCHEDULE OF PAYMENT OF TUITION FEES:

Tuition fees and all other fees are required to be paid at the time of admission. Students who have passed the H.S.C. Examination of Maharashtra State Board of Secondary and Higher Secondary Education and are seeking admission to the First year Class are required to pay enrolment fees in addition to the tuition fees as mentioned above. At the end of the academic year students must collect their original documents such as marksheets, passing certificates etc. which may have been submitted at the time of admission.

3) COST OF FORM AND PROSPECTUS:

Students are required to fill the online admission form available on the college website. The prospectus is also available online, providing all the necessary information

4) DOCUMENTS REQUIRED:

➤ FIRST YEAR ADMISSION

- 2 Attested Xerox copies of 10th Standard Mark-sheet
- 12th Standard Original Mark-sheet
- 3 Attested Xerox copies of 12th Standard Mark-sheet
- Original Leaving Certificate
- 3 Attested Xerox Copies School / College Leaving Certificate
- Print out of University Online Application Form (Visit <https://mu.ac.in/admission> website)
- Print out of Online College form
- Caste Certificate, if any
- Print out of Academic Bank Credit ID (ABC ID)
- 2 Attested Xerox copies of Aadhar Card

➤ **SECOND YEAR ADMISSION**

Along with all the above documents, students MUST submit the following documents

- For Bonafide Students of our college should submit SEMESTER – I and SEMESTER- II
3 Sets of Marksheet Xerox copies
- No Objection Certificate (Outsider) from the previous college along with 3 attested copies
after admission, the digital transfer certificate must be obtained from the previous college.

➤ **THIRD YEAR ADMISSION**

Along with all the above documents, students MUST submit the following documents

- For Bonafide Students of our college should submit SEMESTER – I , SEMESTER- II,
SEMESTER- III, and SEMESTER- IV
3 Sets of Marksheet Xerox copies
- No Objection Certificate (Outsider) from the previous college along with 3 attested copies
after admission, the digital transfer certificate must be obtained from the previous college

5) STUDENTS FROM OTHER THAN THE MAHARASHTRA EDUCATION BOARD:

Along with all the above documents, students MUST submit the following documents

- Original Leaving Certificate along with 3 attested copies
- Transfer Certificate along with 3 attested copies
- Migration Certificate along with 3 attested copies
- Fees for applying for the Provisional Eligibility Certificate from the University of Mumbai

6) ADMISSION FOR THE FOREIGN STUDENTS:

Along with all the above documents, students MUST submit the following documents

- 2 Attested copies of the entire Passport
- 2 Attested copies of Visa
- Fees for applying for Provisional Eligibility Certificate from the University of Mumbai
- 2 Attested copies of Police Clearance

● CODE OF CONDUCT ●

- Every Student, after taking admission, must take Identity Card. Procedure for obtaining Identity Card will be put up on Notice Board. Identity Card should have student's latest photograph affixed on it and attested by the Principal. All details should be correctly filled on it, and then laminated. Every student should wear Identity Card around his/her neck so that it is visible from the front. No student will be allowed on the college campus without valid Identity Card.
- Students must attend lectures, practicals and tutorials according to the time-table on all working days. Students are warned that if their attendance is unsatisfactory their names will not be kept on the college rolls.
- In case of illness. A student must apply for leave by post with a doctor's certificate and must report himself to the principal of the college on resuming attendance.
- Students must not attend classes other than their own
- Conduct of Student in the class as well as on the premises of the college shall be as such that will cause no disturbance to fellow students and to other classes.
- Students must not loiter in the college premise when classes are at work.
- Smoking is strictly prohibited in the college Campus.
- Student shall do nothing in the campus that will in any way interfere with its orderly administration and discipline.
- No society or association will be formed in the college and no person be invited to.
- No student shall collect any money or contribution for picnic, trip, educational visit to some place, get together, study-notes, charity or any other fund-collecting activity without the Principal's prior sanction.
- In debates and meetings, the chair must be taken by a responsible person approved by the principal and the subjects of debates must have the previous approval of the Principal.
- Students are expected to take proper care of the college property and to help keeping the premises neat and tidy Disfiguring walls, door fitting, blackboards, and breaking furniture etc. Is a breach of discipline and will be duly punished.
- Students should not leave their books, valuable and other belonging in the class rooms, when they leave for practicals or any other reason. The College is not responsible for lost property. Lost property should be handed over to the college office.
- Students joining the College must observe the Rules and Regulation of the College and maintain strict discipline.
- Student must not possess any bag or material advertising for private tuition classes in the college premises.
- Students are not allowed to bring any kind of vehicle in the college campus.
- Use of Mobile Phone is banned within the college campus.
- Students are hereby informed that they are supposed to wear only decent clothes and strictly no capris or three fourth pants allowed for boys as well as for girls. If any indecently dressed boy or girl is found then they will not be allowed to enter the college campus.

● DETAILS OF FEES ●

<u>PROGRAMME OFFERED</u>	<u>FEES</u>
FYBCOM(AIDED)	8100.00
FYBCOM(SELF FINANCING)	18500.00
FYBCOM (MANAGEMENT STUDIES)	30000.00
FYBCOM (BANKING AND INSURANCE)	31800.00
FYBCOM (ACCOUNTING AND FINANCE)	30500.00
SYBCOM(AIDED)	8100.00
SYBCOM(SELF FINANCING)	18500.00
SYBCOM (MANAGEMENT STUDIES)	30000.00
SYBCOM (BANKING AND INSURANCE)	31800.00
SYBCOM (ACCOUNTING AND FINANCE)	30500.00
TYBCOM(AIDED)	8100.00
TYBCOM(SELF FINANCING -TAX+EXPORT)	21000.00
TYBCOM(SELF FINANCING -TAX+COMPUTER)	26600.00
TYBCOM(SELF FINANCING -EXPORT+COMPUTER)	26600.00
TYBMS	27450.00
TYBBI	29250.00
TYBAF	27200.00
MCOM PART I (Advanced Accountancy)	18400.00
MCOM PART I (Business Management)	18400.00
MCOM PART II (Advanced Accountancy)	18250.00
MCOM PART II (Business Management)	18250.00

● PROGRAMME STRUCTURE ●

Bachelor of Commerce (B.Com) -NEP

SEMESTER - I	SEMESTER - II
Commerce-I (Introduction to Business)	Commerce-II (Introduction to Service Sector)
Accountancy & Financial Management-I	Accountancy & Financial Management-II
Introduction to Cultural Activities	E-Commerce
Vocational Skills in Accounting –I	Social Media Marketing
Vocational Skills in Accounting-II	Rural studies II
IT Fundamentals of Computers	Hindi-हिंदी भाषा - कौशल के आधार
Introduction to Environment	Commercial Mathematics II VSC II
Business Communication Skills I	Practical Statistics for Commerce II (SEC-VSC)
Law related to Intellectual Property Rights	Indian Constitution
Generic IKS	Cultural Activities
Economics for Professional Careers – I	Economics for Professional Careers - II
SEMESTER - III	SEMESTER - IV
E-Commerce I: Digital Banking and Insurance Services	Accountancy & Financial Management-IV
Cyber & Digital Safety	Accounting & Auditing-II (Management Accounting-II)
हिंदी भाषा व्यवहारिक प्रयोग	Macroeconomics: Analysis of Interaction Between Goods and Money Markets
Indian Theatre: Classical Roots and Contemporary Expressions	Commerce IV Management Production and finance
Accounting & Auditing-I (Management Accounting-I)	E-Commerce II: Marketing and CRM in Banking and Insurance
Accountancy & Financial Management-III	Digital Marketing
Microeconomics of Factor Pricing	Vocational Skills in Accounting –VI
Management : Principles and functions	Business Communication Skills II (B. Com)
Vocational Skills in Accounting –V	Cultural
Filed Project	Community Engagement Project

SEMESTER – V (NON-NEP)	SEMESTER – VI (NON-NEP)
Financial Accounting	Financial Accounting
Cost Accounting	Cost Accounting
Commerce V	Commerce VI
Business Economics V	Business Economics VI
Ability Enhancement Courses(Any Two)	Ability Enhancement Courses(Any Two)
Computer systems & Applications	Computer systems & Applications
Export Marketing	Export Marketing
Direct & Indirect Taxation	Direct & Indirect Taxation

Bachelor of Commerce (Management Studies) -NEP

SEMESTER - I	SEMESTER - II
Principles of Management I	Principles of Management II
IT in Business Management	E-Commerce
Introduction to Cultural Activities	Social Media Marketing
Business Start-up Skills	Rural studies II
Bhartiya Theory of Management Styles	Hindi-हिंदी भाषा - कौशल के आधार
IT Fundamentals of Computers	Global Management Theories and Styles
Introduction to Environment	Foreign exchange market and Derivatives
Business Communication Skills I	Indian Constitution
Law related to Intellectual Property Rights	Cultural Activities
Generic IKS	MS Office
SEMESTER - III	SEMESTER - IV
E-Commerce I: Digital Banking and Insurance Services	E-Commerce II: Marketing and CRM in Banking and Insurance
Cyber & Digital Safety	Digital Marketing
हिंदी भाषा व्यवहारिक प्रयोग	Business Communication Skills II (B. Com)
Indian Theatre: Classical Roots and Contemporary Expressions	Cultural
Filed Project	Community Engagement Project
Group A: Finance Electives	
Introduction to Financial Services	Auditing
Financial Management	Financial Institutions and Market
Financial Statement Analysis	Financial Inclusion Skills in Youth
Group B: Marketing Electives	
Introduction to Marketing Management	Retail Marketing
Marketing Research	CRM
Consumer Behaviour	Ad Making
Group C: Human Resource Electives	
Introduction to HRM	Change & Conflict Management
Training & Development	Legal practices in HRM
Recruitment and Selection	Organisational Development

SEMESTER -V	SEMESTER - VI
Logistics & Supply Chain Management	Operation Research
Corporate Communication and Public Relations	Project Work
Group A: Finance Electives	
Investment Analysis & Portfolio Management	Strategic Financial Management
Wealth Management	Innovative Financial Services
Financial Accounting	International Finance
Direct Taxes	Project Management
Group B:Marketing Electives	
Services Marketing	Brand Management
E-Commerce & Digital Marketing	Retail Management
Sales & Distribution Management	International Marketing
Customer Relationship Management	Marketing of Non Profit Organisation
Group C: Human Resource Electives	
Finance for HR Professionals & Compensation Management	HRM in Global Perspective
Strategic Human Resource Management & HR Policies	Organisational Development
Performance Management & Career Planning	HRM in Service Sector Management
Industrial Relations	Indian Ethos in Management

Bachelor of Commerce (Banking & Insurance) -NEP

SEMESTER - I	SEMESTER - II
Principles and Practices of Banking and Insurance	Management Process and Organizational Behavior
Application of MS Excel in Business	Fundamentals of Business I – Introduction to Business
Introduction to Cultural Activities	Social Media Marketing
Soft Skills and Personality Development	Rural studies II
Fundamental Accounting	Hindi-हिंदी भाषा - कौशल के आधार
IT Fundamentals of Computers	Startups
Introduction to Environment	Introduction to Digital Marketing
Business Communication Skills I	Indian Constitution
Law related to Intellectual Property Rights	Cultural Activities
Generic IKS	Fundamental Accounting -II
SEMESTER - III	SEMESTER - IV
Fundamentals of Business: Introduction to Management	E-Commerce II: Marketing and CRM in Banking and Insurance
Cyber & Digital Safety	Digital Marketing
हिंदी भाषा व्यवहारिक प्रयोग	Business Communication Skills II (B. Com)
Indian Theatre: Classical Roots and Contemporary Expressions	Cultural
Financial Decision-Making	Community Engagement Project
Direct Taxation: Compliance And Implications	Data-Driven Decision Making in Banking And Insurance
Income Tax(ITR)Filing	Cost Accounting For Banking And Insurance: Principles And Practices
Filed Project	Digital Transformation & Innovations In Banking And Insurance

SEMESTER – V (NON-NEP)	SEMESTER – VI (NON-NEP)
Auditing-I	Auditing -II
Strategic Management	Human Resource Management
Financial Services Management	Turnaround Management
Business Ethics & Corporate Governance	International Business
International Banking & Finance	Central Banking
Research Methodology	Project Work in Banking & Insurance

Bachelor of Commerce (Accounting and Finance) -NEP

SEMESTER - I	SEMESTER - II
Financial Accounting I	Financial Accounting -II
Auditing I	E-Commerce
Introduction to Cultural Activities	Social Media Marketing
Vocational Skills in Accounting & Finance - II (Preparation of Financial Budgets)	Rural studies II
Vocational Skills in Accounting & Finance – I (Introduction to Financial Functions)	Hindi-हिंदी भाषा - कौशल के आधार
IT Fundamentals of Computers	Vocational Skills in Accounting Paper –III (Introduction to Financial Forecasting)
Introduction to Environment	Vocational Skills in Accounting Paper –IV (Data Visualization)
Business Communication Skills I	Indian Constitution
Law related to Intellectual Property Rights	Cultural Activities
Generic IKS	Auditing-II
SEMESTER - III	SEMESTER - IV
E-Commerce I: Digital Banking and Insurance Services	Financial Accounting – IV
Cyber & Digital Safety	Cost Accounting – II
हिंदी भाषा व्यवहारिक प्रयोग	E-Commerce II: Marketing and CRM in Banking and Insurance
Indian Theatre: Classical Roots and Contemporary Expressions	Digital Marketing
Financial Accounting – III	Mutual Fund Distributor – II
Cost Accounting – I	Business Communication Skills II (B. Com)
Mutual Fund Distributor – I	Cultural
Filed Project	Community Engagement Project

SEMESTER – V (NON-NEP)	SEMESTER – VI (NON-NEP)
Financial Accounting - V	Financial Accounting - VII
Financial Accounting - VI	Project Work- II
Cost Accounting - III	Cost Accounting – IV
Financial Management - II	Financial Management - III
Taxation- IV(Indirect Taxes – II)	Taxation – V (Indirect Taxes – III)
Management – II (Management Applications)	Economics – III (Indian Economy)

Master of Commerce (Business Management) -NEP

SEMESTER - I	SEMESTER - II
Research Methodology	Customer Relationship Management
Human Resource Management	Career Planning Development
Business Ethics	Hospitality Management
Strategic Management	Brand Management
Consumer Behaviour	Professional Intelligence
E-Commerce	On-the-Job Training (OJT)
SEMESTER - III	SEMESTER - IV
Marketing Strategies and Practices	Advertising
Social Media Marketing	Use of ICT in Business
Talent Management	Corporate Restructuring
Stress Management & Consumer Psychology	Service Industry
Entrepreneurial Management	Research Project: Major
Research Project: Minor	

Master of Commerce (Advanced Accountancy) -NEP

SEMESTER - I	SEMESTER - II
Research Methodology	Advanced Cost and Management Accounting
Direct and Indirect Taxation (Indirect Tax)	Accounting of Housing Society & Charitable Trust
Advanced Trends in Accounting	Advanced Trends in Accounting II
Mutual Fund Management and Wealth Management	Corporate Finance
Advanced Financial Accounting	Direct and Indirect Tax (Introduction to GST)
Advanced Cost and Management Accounting	On-the-Job Training (OJT)
SEMESTER - III	SEMESTER - IV
Corporate Financial Accounting	International Financial Reporting Standards
Advanced Auditing	Auditing and Assurance
Accounting and Taxation of E-Commerce Industries	Advanced Financial Management
Financial Services	Personal Financial Planning & Project
Advanced Trends in Accounting	Research Project: Major
Research Project: Minor	

COMMITTEES

With a view to develop the character and personality of students the College has established various committees. These committees conduct extra-curricular activities which are linked with our academic values.

Examination Committee	IQAC
Unfair Means Enquiry Committee	DLLE
NSS	College Development Committee
Admission Committee	Internal Complaint Committee
Sports Committee	Linguistic
Cultural Committee	Attendance & Discipline
Library Committee	Internal Complaints Committee (ICC)
Women Development Committee	Students Grievance Redressal Committee
Placement / Workshop and Seminar Committee	Anti-Ragging
Time Table	Tour Committee

❖ N.S.S Unit

National Service Scheme(NSS) – Inception year of NSS unit is 2011. In this elongated span of 10 years our NSS unit has performed various activities and has been honored with “BEST NSS ”and “BEST PROGRAM OFFICER award (AY 2015-16) . Our students actively participated in various activities at college and university level like volunteering in Health awareness programs, Blood donation camp, conducted various street play on social issues , participated in Environment friendly Drive by making paper bags , Conducted rallies on Road Safety and we are privileged to adopt village UCHAVALI at Saphale,,Palghar where our NSS unit students visited for Residential camp and supported villagers in miscellaneous activities. Students award as 10 Marks grace in Even Semester as per the ordinance no 0.229 of University of Mumbai those who completed 120hr of work in year.

❖ DLLE(Extension Work)

Department of Lifelong Learning and Extension (DLLE) It is a statutory body introduced in our college in 2018 in order to prepare our students towards greater social commitment and develop sense of responsibility. Students conducted survey on “Status of Women” for promoting knowledge based society, participated in street play on social issues, spread the awareness on Self Defense by distributing pamphlets , “DONATION DRIVE” for needy was also conducted ,in order to deepen the knowledge through a wider exposure variety of seminars were attended by teachers as well as students.

❖ Time Table Committee

The Time Table committee recognizes the importance of time and ensures proper utilization for students which makes them organized and use time effectively. Time Table committee prepares time-table for the academic year. Each and every day it takes care of the faculty who is absent and adjusts the time-table accordingly.

College Timing:

07.00 AM to 12.00 AM

❖ Cultural Committee

Our Institute promotes Cultural activities among the students throughout the year. These activities prepare students for real life and strengthen their interpersonal, communication, leadership and presentation skills. Students participate in many intra and inter –college events. Our college organizes various events like Poster making competition, Independence & Republic day, Garba Competition, Gurupurnima etc . Apart from this in the month of December the most awaited event “**AURA**” is celebrated. It is a seven day festival with multiple events like Rangoli competition, **TREASURE HUNT**, Dance & Singing competition, Mendi , Master Chef, Nail art, Debate, Powerpoint Presentation , Coporate Quiz etc .

❖ Sports Committee

The college conducts various sports activities which are as follows :

Indoor Games :

1) Carrom 2) Chess 3) Table Tennis 4) Taekwondo 5) Badminton

Outdoor Games :

1) Volley Ball 2) Football 3) Kabaddi 4) Kho-Kho 5) Throw-Ball 6) Athletics 7) Cricket.

The students participating in sports activities organized by government agencies at State level, National level and International level and have received certificates in that competition . We encourage students to participate in Sports at college, Inter College level , University and National level. Sports teaches major life lessons and to promote students to participate in sports ,the College conducts Annual Sports Meet which is held in December in every academic year where we organise 100m and 200m relay , kabbadi , cricket ,badminton ,table - tennis etc.

❖ Tour Committee

Tour & Travel Committee plans and executes the trips in coordination with management and students. The committee chooses the destination and makes the required arrangements. Travel records are maintained by the committee and organised:

- **One Day Picnic** – This trip is organized by committee as fun activity in which students visit to Resorts like Wet -n- Joy Park, Imagicaa, Great Escape Water Park etc.
- **Industrial Visit** – It is specifically organized for Self-Finance Students as per the curriculum. The students observe and study the day to day functioning of business and gets practical exposure. The trip enables them to gain an insight into industry’s functioning as well gain first-hand information about different career opportunities. The committee organizes industrial visit to companies like Go-Cheese, Parle G, Sundaram Books etc.

❖ Examination Committee

The Examination Committee is an apex body of the Institute which is headed by Examination In-charge, and is facilitated by three sections: Examination, Record Maintenance and Administration. To help and ensure smooth and orderly conduct of examinations in the institute as per the guidelines issued by the University of Mumbai Responsibilities

- a) To carry out examinations, publish results and award certificates (Provided by the University and Institute) to the students who pass the final examinations.
- b) Keeping record of each and every issue related to the examinations.

Letter Grades and their Equivalent Grade Point			
Percentage of Marks Obtained	Grade Point	Grade	Performance
80.00 and Above	10	O	Outstanding
70.00 – 79.99	9	A+	Excellent
60.00 – 69.99	8	A	Very Good
55.00 – 59.99	7	B+	Good
50.00 – 54.99	6	B	Above Average
45.00 – 49.99	5	C	Average
40.00 – 44.99	4	D	Pass
Less than 40.00	0	F	Fail
SGPI - Semester Grade Performance Index			
TH - Theory, PR - Practical, IA - Internal Assessment			

❖ Unfair Means Committee

➤ ORDINANCE 5050 : Ordinance regarding Unfair Means (Copying Case) Resorted to by the student

The broad categories of Unfair Means resorted by students at the University / College / Institutions Examinations and the Quantum of Punishment will be as per the ORDINANCE 5050 University of Mumbai, given below :

<u>Nature of Malpractice</u>	<u>Quantum of Punishment</u>
<i>Processional of copying material</i>	<i>Annulment of the performance of the student at the University/ College / Institution examination in full</i>
<i>(Note: This quantum of punishment shall apply to the following categories of malpractices at Sr.no 2 to Sr.no.12 in addition to the punishment prescribed thereat.)</i>	
<i>Actual copying from the copying material</i>	<i>Exclusion of the Students from University/ College / Institution examination for one additional examination</i>
<i>(Note: From Sr.No.3 to 18 is available in the College Library)</i>	

❖ **Anti-Raging Cell**

- Ragging is strictly prohibited at Our Institutions. Any student found indulging in ragging in any form, directly or indirectly, actively or passively, or being a part of conspiracy to promote ragging, within or outside the campus, would face strict disciplinary action by the college and will be liable to punish under the UGC Regulation on curbing the Menace of Ragging in Higher Education Institutions, 2009 (U/S26(1)(g) of the UGC Act, 1956) and The Maharashtra Prohibition of Ragging Act, 1999, as well as under the provision of any other penal law for the time being in force and also shall be liable to rusticate from the college. Ragging in all its form shall be totally banned in the entire College premises. Our Institutions is an educational institute and is committed to maintaining a learning environment free of discrimination, exploitation and harassment. To achieve these objectives, the Anti-Ragging cell has been established

Meaning of Ragging:

‘Ragging’ constitutes any of the following acts

- Any conduct whether by words spoken or written or by an act which has the effect of teasing, treating, handling with rudeness any other student.
- Indulging in rowdy or undisciplined activities which causes or is likely to cause annoyance, hardship, psychological harm or to raise fear or apprehension thereof in a fresher/junior student or any other student.
- Asking any student to do any such act which the student will not in the ordinary course do and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique of the fresher/junior student or any other student.

Punishable Ragging Offences:

- Abetment to ragging
- Criminal conspiracy to rag
- Unlawful assembly and rioting while ragging
- Public nuisance created during ragging
- Violation of decency and morals through ragging
- Injury to body causing hurt or grievous hurt
- Wrongful restraint
- Wrongful confinement
- Use of criminal force
- Assault as well as sexual offences or unnatural offences
- Extortion
- Criminal Trespass
- Offences against property
- Criminal intimidation
- Physical or psychological humiliation
- All other offences following from the definition of ragging

Disciplinary action in the event of Ragging:

The Anti-Ragging Committee may, depending upon the nature and gravity of the offence established, impart to those found guilty of ragging, one or more of the following punishments-

- Suspension from attending classes and academic privileges
- Withholding/Withdrawing scholarship/fellowship and other benefits
- Debarring from appearing in any test /examination or other evaluation process.
- With-holding results.
- Debarring from representing the institution in any regional, national tournament, youth festival etc.
- Cancellation of admission.
- Expulsion from the institution and consequent debarring from admission in any other institution for a specific period.
- Collective punishment – when the person committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment.

The committee further reserves the right to take any other disciplinary action in appropriate circumstances as may be deemed fit in the given situation

❖ Prevention of Sexual Harassment Committee

- Sexual harassment is a form of discrimination, exploitation and harassment prohibited by the Anti—Sexual harassment act 1995. In keeping with the Supreme Court guidelines of 1997, Our Institutions, has established a COMMITTEE FOR PREVENTION AGAINST SEXUAL HARRASSMENT. Sexual harassment is strictly prohibited by the college and anyone who is found indulging in such acts would face strict disciplinary action by the college and will be liable to be punished as per the provisions of the above said laws as well as under the provision of any other penal law for the time being in force. Our Institutions is an educational institute and is committed to maintaining a learning environment free of discrimination, exploitation and harassment. The college therefore adopts the policy of condemning all acts which would constitute sexual harassment related to work, education, training or employment. The Committee shall be a complaint centre for the members of the faculty, staff and students of the college.

General Guidelines for the Committee

- To promote awareness about sexual harassment through educational initiatives that encourages a safe campus environment
- To promote awareness about sexual harassment through educational initiatives that encourage a safe campus environment
- Dissemination of information about the cell through distribution of printed material, handouts etc.
- Conducting workshops for women students and staff about awareness of Sexual Harassment
- To provide confidential counselling services for the victim of sexual harassment. Confidential counselling is an important service as it provides a safe space to speak about the incident and how it has affected victim.
- To provide supportive, neutral and confidential environment for members of the campus community who may have been sexually harassed
- To advise the complainant about the method of lodging complaint.
- To accept the written and signed complaint from the complainant.
- To give a fair hearing to the complainant and the respondent.
- To take an appropriate disciplinary action against the respondent.
- To submit a written report to the appropriate higher authority
- If the complaint falls outside the purview of the Cell, to advise the complainant accordingly.
- Since such cases are sensitive issues and are rarely reported, total confidentiality to be maintained during the proceedings of such cases.
- To follow the rules and procedures as laid down in the Anti-Sexual Harassment Act, 1995, guidelines of the Supreme Court and the resolutions passed by the Our Institutions from time to time.
- The cell further reserves the right to take any other disciplinary action in appropriate circumstances as may be deemed fit in the given situation.

❖ Internal Complaints Committee (ICC)

The Borivli Education Society's Matushri Pushpaben Vinubhai Valia College of Commerce is committed to providing a safe, inclusive, and respectful academic and work environment. We follow a strict **Zero Tolerance Policy** towards sexual harassment in any form and ensure dignity, equality, and respect for all.

In accordance with the **Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013**, and the **UGC Regulations (2015)**, the college has established an **Internal Complaints Committee (ICC)** to address complaints related to sexual harassment.

Purpose of the ICC

The ICC handles complaints regarding unwelcome behaviour such as physical contact, demands for sexual favours, sexually explicit remarks, or any verbal, non-verbal, or physical conduct of a sexual nature. All complaints are treated seriously, investigated impartially, and kept confidential.

Objectives

- Promote awareness and sensitivity on issues related to gender and sexual harassment.
- Ensure a safe and dignified workplace and learning environment.
- Provide a fair, confidential, and accessible grievance redressal mechanism.
- Uphold gender equality through impartial inquiry and timely resolution.
- Organise workshops and programs on gender sensitisation and women's rights.

Who Can Approach the ICC

Any aggrieved woman can file a complaint, including:

- Female employees (Teaching and Non-Teaching staff).
- Enrolled female students.
- Female visitors on the college campus.

❖ Admission Committee

The admission process plays a vital role in upholding the reputation of the college. The main objectives of the Admission Committee are to select deserving students and ensure equal opportunities for all, without any discrimination. A dedicated Admission Committee is formed at the end of every academic year to oversee the admission process for the next academic session. The Committee also provides proper guidance and counselling to help students choose the right course according to their aptitude and interest.

Functions of the Admission Committee

- Receive and thoroughly scrutinise applications to confirm student eligibility.
- Provide counselling regarding the various programs offered by the College.
- Ensure merit-based selection while adhering to the reservation policy as per university guidelines.
- Decide on fee concessions and other benefits as per the rules of the Management and University.

❖ **Attendance & Discipline Committee**

Attendance (Ordinance No. 6086) (Only for Degree College)

According to the rules of the University, attendance at lectures and practical are compulsory. The minimum attendance required for keeping the terms is 75% of the total lectures and tutorials delivered in each term.

The college will grant terms only on the basis of :

- Satisfactory attendance
- Satisfactory performance in class rooms. Tests and at the Terminal or Preliminary examination and Good conduct.

Students who do not satisfy these conditions will not be granted terms. This means that such students will not be certified to take their University / College examinations.

The College Discipline Committee is constituted for the maintenance of discipline in the college. The committee will ensure that students obey rules and remain orderly and peaceful in the pursuit of educational objectives/goals in the college community.

- To ensure calm and peaceful academic atmosphere in the campus.
- To avoid physical confrontation among students.
- To conduct enquiries on report of in disciplinary activities among students
- To initiate model actions against students involved in in disciplinary activities
- To initiate steps to reduce violence, confrontation in future

❖ **Women Development Cell**

Women Development Cell: It is mandatory body and integral part of our college, for development of policies and programmes for gender parity and women empowerment. College provides platform, where students can voice their opinion on important matters that affect the daily life of women students and conduct various activities to promote women empowerment. According to University norms our college also conducted three days event of “Self Defense Workshop for Women & Girls”. Various other awareness programme were also taken up by our college like Skit on Gender Equality, Poster making to spread the awareness of Women Rights, Essay writing competition on Social issues face by today’s women,

Placement Committee & Career Guidance

Placement committee organizes well structured sessions on career guidance. Institute has signed MoU with TNS Indian Foundation . TNSIF conducts free Soft Skill training sessions as a part its CSR activity, equipping students with essential skills to enhance their employability. Additionally, TNSIF organises Placement drives, providing students with opportunities to secure jobs with reputed companies like HDFC, ICICI Prudential etc. This initiative aims to bridge the gap between academia and industry, empowering students for a successful career.

❖ **Linguistic Committee**

The Linguistic Committee plays a significant role in promoting the rich linguistic and cultural diversity of India. It organizes a variety of activities and events throughout the year that focus on celebrating and preserving different regional languages and their unique cultural heritage.

❖ Scholarship & Freeship

- Students of Degree College who belongs to backward class SC/ST/NT-DT-VJ/SBC/OBC Govt. of India Scholarship and Freeship concession are directed to note the documents required and details for submission of concession forms. For the year 2012-13 along with following documents:
- **For Backward I Class Students i.e. SC/ST/NT-DT-VJ/SBC/OBC** (Circular No. 11 EBC/2003/301 dt. 1-11-2003) 2,1 EBC/2004/30 dt. 2-1-05
- **Income Limit** **Rs.1,00,000/- for SC/NT/OBC/SBC**
 Rs.1,08,000/- for ST

IMP: Students applying for the Government of India Scholarship form must submit there Savings Bank A/c.No. with Corporation Bank, Borivali (West) branch.

- 1) Income Certificate from Tahsildar for the current year.
- 2) Caste Certificate (Copy)
- 3) One passport size photograph for the Scholarship
- 4) Copies of last two years marksheet
- 5) Students whose income limit is above Rs.1,00,000/- for SC/NT/OBC/SBC and ST Rs.1,08,000/- should apply for freeship.
- 6) Non-creamy layer Certificate must be produced from Tahsildar in case of OBCNJ-NT/SBC category along with freeship form.

Students coming from other state should apply for GOI Scholarship and Freeship to their respective state only.

The students will have to submit concession forms within one month from the re-opening of the college; otherwise entire fees for the year will be recovered from the student.

- **MaHaDBT – Directorate of Higher Education (DHE) Scholarships.**

Documents Required

- 1) Domicile Certificate
- 2) Latest Income Certificate from Tahsildar
- 3) Annual family income should be less than Rs. 8 lakhs

❖ Gymkhana

- Gymkhana Section of our college conducts and participates in different sports activities at College, University, State and National level. College motivates students (Sportsmen) to participate in intra as well as inter collegiate sports activities.

❖ **Identity Card**

- After admission, each student will be given his/her Identity Card, to which he/she must affix his/her photograph and obtain the signature of the principal. Student must always carry their Identity Card with them complete in all respects and must present it for inspection whenever demanded by the staff of the college. They will not be allowed to attend classes or enter the Library or attend college functions unless they have their regular Identity Card with them. Surprise check of Identity Cards will be held occasionally. The Identity Card is all important document. Students have to take good care of it and always carry it with them. Students are liable to be required to show it in the college in the Library. The loss of Identity Card should be reported to the college in writing without delay, with a statement of circumstances in which it was lost. The office will issue a duplicate Identity Card and student will have to pay ₹ 100/- for this.

❖ **Railways and Bus Concession**

- All students are eligible for the concession on railways for local journeys between the stations nearest to the place of their residence in Mumbai and the college; also for journeys between their place of permanent residence and Mumbai during vacations. Students are requested to enter their local and permanent address correctly in admission form to facilitate issue of railway concession orders. The place permanent residence, in the application for admission means the place where the students and/or parents normally reside. This place where the student's address will not be allowed to be changed during the academic year. Bonafide students of the college (boy students below 25 years and all girl students) are eligible for railway concession of their season tickets between the stations nearest to their home and Churchgate, Chhatrapati Shivaji Terminus. Applications on prescribed forms will be given and accepted between 10 am and 1 pm on working days.

❖ **Library and Reading Hall**

- The college has an excellent library for the use of the students of all classes and the faculty members. It is supervised by a librarian. The library will remain open on all working days. Hours of working of the library will be from 9 am to 5 pm. The library may be kept open on Sundays and holidays with prior notice a few days before the examination. Reading seats are provided in the library hall. In addition, some classrooms are made available for this purpose. The library has own rules in respect of issue of books. Fines will be imposed for late return of borrowed books. Any student causing damage to library books and furniture will be liable for disciplinary action in addition to the recovery of cost of books or furniture from the student. Students are advised to utilise their free time for study in the library not only of textbooks but many other useful books. Periodicals and journals to enlarge their knowledge. The librarian and its staff will assist the students in all their difficulties regarding library.

❖ **Computer Laboratory**

The College has 1 state of the art laboratories to urge the students into the foray of advanced computer skills. The Computer Lab is equipped with computing facility with Dual Core computers connected through the Local Area Network. All students have access to the lab for their project work, practical's. The high speed internet connectivity of 500 mbps (24*7) to access vast intellectual resources. These facilities are an integral part of the curriculum. The computing facility provided by the college are 100 PC nodes with required resources to carry out practical's, project work etc. All the computers are equipped with updated software's and advanced technical aids to learn programming, web designing, and app-development to hone critical and analytical skills.

Name of the Professor	Designation
Mr.V.Manikandan	Principal In-Charge / Hod of Economics
Mr.Zubin Batliwalla	IQAC Coordinator / Hod of Accountancy
Mr.Parth Thakar	Asst.Professor
Ms.Chetna Kukrety	Asst.Professor / BMS & BBI Coordinator
Ms.Pooja Solanki	Asst.Professor / BAF Coordinator / DLLE Extension Teacher
Ms.Prapti Thakar	Asst.Professor / DLLE Extension Teacher
Ms.Bhakti Kansagara	Asst.Professor / Sports Convener
Ms.Rakhi Malankar	Asst.Professor / NSS Programme Officer
Ms.Krishna Rana	Asst.Professor / Cultural Convener
Ms.Aakanksha Sakpal	Asst.Professor
Ms.Radhika Bhangade	Asst.Professor
Ms.Shurti Fernandes	Asst.Professor
Ms.Monika Sarvaiya	Asst.Professor / Attendance Convener
Ms.Rupal Jain	Asst.Professor / NSS Programme Officer
Ms.Shreya Kelkar	Asst.Professor
Ms.Kalyani Mehta	Asst.Professor / WDC Convener
Ms.Poonam Harlalka	Asst.Professor
Ms.Amita Vora	Asst.Professor
Mr.Pankaj Panchal	Asst.Professor
Ms.Shilpa Jani	Librarian
Ms.Sanjyot Pawar	Office Superintendent
Mr.Rakesh Rami	Head Clerk
Ms.Mrunmayi Borse	Junior Clerk
Mr.Milind Gosavi	Computer Lab Assistant
Ms.Tanvi Raval	Junior Clerk
Ms.Emerita Pearl D'souza	Junior Clerk
Mr.Vilas Patole	Library Attendant
Mr.Harichandra Chinkate	Supporting Staff
Mr.Sanjay Kandekar	Library Attendant
Mr.Ramagya Mishra	Supporting Staff
Mr.Vijayshankar Yadav	Supporting Staff
Mr.Ramlawat Yadav	Supporting Staff
Mr.Hitesh Kalgamwala	Supporting Staff
Mr.Sambhaji Jadhav	Supporting Staff
Mr.Sameer Patel	Library Attendant
Mr.Durgesh Pandey	Supporting Staff
Mr.Nilesh Nikam	Supporting Staff
Mr.Balwant Singh	Supporting Staff
Mr.Vishwanath Chache	Supporting Staff
Mr.Ashok Nair	Supporting Staff
Mr.Chandan Singh	Supporting Staff
Mr.Sanjay Singh	Supporting Staff